

First Grade Teacher

St. Finn Barr Catholic School in the Sunnyside neighborhood of San Francisco seeks an enthusiastic full-time first grade teacher to begin in August 2018. Must be committed to carrying out the mission and philosophy of the school in collaboration with a dynamic faculty group and in partnership with the parents as the primary educators of their children. High level enthusiasm, professionalism, flexibility, and competence required. In exchange, the school will provide support and resources for an experienced or new teacher to develop his or her professional competencies in the context of a caring community.

JOB TITLE: Full-time First Grade Teacher

EXEMPTION STATUS: Exempt

LOCATION: St. Finn Barr Catholic School, San Francisco, CA

GENERAL SUMMARY: Under the supervision of the Principal, the accepted candidate is responsible for teaching full time First Grade for the duration of the school year (180 school days + four development days). The teacher is responsible for fostering the intellectual, social, physical, and faith development of children in the primary period of their elementary school experience.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Recognizes and supports the unique Catholic mission of the school by speaking, acting, and instructing consistent with the teachings of the Catholic Church. Gives evidence of lived Gospel values by being an active member of a faith community and being open to the importance of personal faith journey; strives to model the teaching of Jesus by attitude and example. Help build the school's faith community by a demonstrated willingness to participate in and plan school religious and service activities. Demonstrate effective planning skills by preparing lessons designed to implement stated goals and objectives and by incorporating school and diocesan curriculum objectives in lesson plans. Demonstrate competence in teaching by demonstrating current, thorough knowledge of curriculum and subject matter and be able to communicate effectively with students; be able to organize classroom learning and materials to maximize student time on tasks as well as motivate student learning. Develop and use effective methods of evaluation that are directly related to curriculum objectives and to concepts and skills taught; consistently and effectively evaluate student progress. Establish a consistent disciplinary approach which promotes self-direction and positive self-image; set high standards for student behavior and manage inappropriate behavior effectively (and in partnership with

parents). Maintain a functional and pleasant learning environment. Cooperate with school administration; work effectively with all staff members to promote positive relationships with students and parents. At all times demonstrate professional responsibility in enforcing school policies and regulations. Maintain confidentiality of information, display sound judgment in dress and general behavior. Perform other duties as assigned.

Basic Qualifications: A working knowledge of and a strong commitment to the mission of fostering lay leadership in the Catholic Church. If a baptized Catholic, must be a practicing Roman Catholic in full communion with the Church. Excellent communications skills including written, verbal, public speaking, and presentation skills. Excellent human relations and interpersonal skills; must be a self-starter and be well-organized; must be a team player. Be available for evening and weekend work as necessary; have reliable transportation. Be able to manage multiple tasks simultaneously. Proficiency in the use of computer technology including word processing and the use of Microsoft Office and related technology; ability to maintain confidentiality. Flexibility in assessing needs and strategies and adapt appropriately in a ministerial environment. The ability to successfully complete a criminal history and background check. Professional bearing and clean and neat personal appearance.

Education and Experience: A Bachelor degree from an accredited university. If you do not possess a California multiple-subject credential already, a willingness to enroll in an accredited program within three years of hire.

Compensation: Based on experience and qualifications, per the salary scale of the Archdiocese of San Francisco.

To Apply: Visit the Archdiocese of San Francisco Department of Catholic Schools Website <https://sfarchdiocese.org/documents/2017/10/application-employment-revised-9-01-15%201.pdf> and complete the Archdiocesan application. Email application and current resume and a letter of interest to: Mele Mortonson, Principal of St. Finn Barr Catholic School: m.mortonson@stfinnbarr.org