

Counselor – Marin Catholic

Position will begin August 2018

As a part of the Faculty, an academic counselor, like other teachers at Marin Catholic High School, has the primary responsibility to implement the school philosophy through instructional competence, through participation in the creation of a school community, and through their role as a bridge between the individual student and the world community. Academic counselors report to the Director of Counseling.

Salary and benefits are according to a Union contract.

Position:

- Advises a full complement of students
- Works with students on 4 year academic plan that prepares them to be college ready (including course selection, long term academic planning, college selection)
- Address student social, personal and academic concerns
- Participates in College Fairs, Junior College Case Studies Night, Orientation programs and parent education opportunities
- Assists and coordinates college admissions visits
- Directs and participates in class level academic information nights

Qualifications, credentials, experience, knowledge & skills for the position:

- Bachelor's Degree in related field, Master's degree preferred
- High school counseling experience, preferred
- Catholic, preferred
- A desire to share his/her faith journey
- Counseling credential preferred
- Ability to collaborate effectively with faculty, students, parents and staff
- Intellectually curious and willingness to grow professionally
- Excellent communication skills and eagerness to work as a collaborative team member are essential
- Maintains best professional practices in communicating with peers, students and parents
- Strong applicants will have a minimum of five years experience in college or university admissions and/or a college counseling background at a high school

Interested applicants for positions should submit a letter of interest and current resume to Andy Van Horn, Assistant Principal at teachingemployment@marincatholic.org.