

Archdiocese of San Francisco
Department of Catholic Schools
Job Posting

Date: March 6, 2018

School Name: Saint Stephen School

School Address: 401 Eucalyptus Drive, San Francisco, CA

Contact Person: Sharon McCarthy Allen, Principal

Position Title: Homeroom Teacher

Position Type: Full-Time

Job Description: Homeroom Teacher

Saint Stephen School, a kindergarten through eighth grade co-educational school, is a dynamic and integral part of Saint Stephen Parish. Founded in 1952, we have a tradition of excellence in educating children in a faith-filled, supportive and nurturing environment.

We are seeking a qualified full-time Homeroom Teacher to teach a full range of subjects. Recognizing and appreciating the value of support staff to enhance education, St. Stephen School has specialized teachers in technology, science, math, Spanish, music, and P.E., plus aides in every classroom. This structure provides our homeroom teachers with ample time for classroom preparation and lesson planning. The Archdiocesan Curriculum Guidelines and the California State Standards, in alignment with our Schoolwide Learning Expectations, provide the basis for instruction. Teachers plan lessons that utilize Archdiocesan approved textbooks and employ methodologies and strategies to include the different learning styles of the students.

Requirements/Qualifications:

Candidates will:

- Have a BA/BS, or advanced degree
- Have a current California teaching credential
- Plan and execute lessons plans effectively.
- Collaborate and strategize with colleagues
- Implement current technology: using computers, iPads, laptops, Smart Board, Google classroom and Google calendar, PowerSchool and other resources.
- Communicate effectively with parents using a variety of communication forms including conferences, phone calls, and emails.

Application Instructions:

Please mail application materials (resume, cover letter, and Archdiocesan Application) to:

Sharon McCarthy Allen, Principal

Saint Stephen School

401 Eucalyptus Drive

San Francisco, CA 94132

Or email them to:

office@sfststephenschool.org