



## Middle School English Teacher

### Exempt Position

Administered by the Dominican Sisters of Mission San Jose since 1924, Saint James Catholic School is a kindergarten through eighth grade co-educational school that has been serving the community of San Francisco for over 90 years. We share a commitment to educating children in a faith-filled, collaborative and nurturing environment.

St. James serves families of diverse cultural and socio economic backgrounds. We are truly a San Francisco school! Our community comes together to guide students and support families. We accept the responsibility to help develop the gifts and talents of students, parents and staff alike.

Faculty and staff at St. James work from a place of gratitude. Our sense of purpose stems from our Dominican roots. The Dominican sisters of Mission San Jose laid the foundation of our school culture which we refer to as our *four pillars*: **Study, Prayer, Community and Service**. We honor the learning process, mentor students of high character and continuously strive to improve our teaching practice.

We are seeking a qualified full-time Middle School English Language Arts and Literature teacher who preferably has experience working in a Catholic private school setting. S/he will share a growth mindset, hold students to high expectations and have an aptitude for social emotional teaching.

The successful candidate will

- possess exceptional organizational skills
- understand the mission of Catholic schools,
- be proficient in speaking Spanish to help aid in communication with families,
- be proficient with computer technology including word processing, google docs, calendar and email,
- have demonstrated professionalism, flexibility, empathy and care in collaboration with colleagues,
- have excellent communication skills with stakeholders including parents and colleagues,
- preferably have three or more years of teaching experience at the middle school level,
- possess a valid CA teaching credential or have a credential/license from another state,
- preferably have earned a Master's degree in Education or a related field

### **Salary/Benefits**

Teachers will be paid based on the published salary scale from the Archdiocese of San Francisco Department of Catholic Schools (<https://www.sfarchdiocese.org/catholicschools>). Full time teachers are eligible for benefits.

### **Application Instructions:**

Please mail application materials (resume, cover letter, and Archdiocesan Application) to: Alex Endo, Principal Saint James School 321 Fair Oaks Street San Francisco, CA 94110 Or email them to: [aendo@sjssf.net](mailto:aendo@sjssf.net)