

Parish Music Director - Church of the Resurrection, Sunnyvale, California

Job Description

Primary Function:

To work with the pastor to oversee the parish music services and liturgical planning programs for all ages.

To be responsible for the coordination and direction of choir(s) utilized within the parish.

Major Areas of Responsibility

- To be responsible for planning all music services for the parish to include Masses, Funerals, Weddings, and other Liturgical services as necessary.
- Responsible for forming and directing different choirs, i.e. adult, youth and children
- Responsible for forming instrumental music groups or individual soloists.
- Responsible for recruiting and training cantors
- To be a member of the parish worship/liturgical commission.
- Be proficient in piano and organ keyboards.

Specific Responsibilities

- Prepare and play at Masses on Saturday, Sunday, Holyday, and Weekdays if needed.
- Actively recruit new choir members, cantors and musicians.
- Responsible for implementing all parish practices as defined in the General Instruction of the Roman Missal (GIRM).
- Be prepared to plan music for parish weddings and funerals as well as other liturgical services.
- Responsible to introduce new music and Mass settings to the congregation and respective choirs.
- Responsible for preparation of all printed programs containing musical selections for the parish liturgical celebrations as well as the programming of the hymns, responsorial psalms, songs, special seasonal responses and prayers to be used for screen projection which is intended to help the mass goers to follow.
- Responsible to work within the budget for Music Ministry, to meet with the pastor on a regular schedule.
- Plus other duties as assigned.

Qualifications:

Fully initiated, practicing Catholic, preferred with good communication and leadership skills. Must be proficient in piano and organ keyboards, with a familiarity of a variety of musical instruments must have experience working in a Church liturgical setting. A background in religious studies and theology is preferred.

How to Apply:

Please send cover letter and resume to jobs@dsj.org.